



Bulkley Valley Christian School

P.O. Box 3635
3575 14th Avenue
Smithers, BC
V0J 2N0
(250) 847 - 4238
Fax: (250) 847 - 3564
Website: www.bvcs.ca

High School Parent/Student Handbook 2019-2020

In joyful obedience to Christ, the Bulkley Valley Christian School community strives to provide a comprehensive program of quality instruction that is shaped by a Reformed understanding of the Scriptures.

We recognize our need to personally know God in Christ through his Spirit and Word. It is out of this relationship that we encourage and teach our students to develop a view of life and creation that is centred in God.

Students are led to appreciate, understand, and evaluate the world so that, as they grow in faith and knowledge, they will take up the challenge to bring the healing power of Christ to all areas of life.

Welcome to Bulkley Valley Christian School

Information for all Students and Parents

General Guidelines	5
Bullying	5
Behaviour—Expectations	5
Discipline—General Principles	6
Attendance	6
Testing and Placement of New Students at BVCS	6
Buses and Busing	7
Parking Lot Rules	7
Daily Bell Schedule for Grades K-12	7
Entrance to Building	7
Rental Policy	7
School Photos	8
Volunteer Drivers	8
School Closure	8
Hot Lunches	8
Dress Code	8
Administration of Medication to Students	8
Learner Support/Special Education Program	9
Newsletters/Bulletins	9
Library	9

Report and Management of Child Abuse

Conflict Resolution Statement

Information for Students Attending Grades 8 - 12

Attendance	12
Leaving School Grounds	12
Acceptable Use of Electronic Devices	12
Substance Abuse Policy	12
Discipline Procedures	13
The School Day	14
Transportation	15

Food, Beverages, Candy	15
Lost and Found	15
Gymnasium Use	15
PE Attire	16
Photocopying	16
Academic Honesty	16
Computer Use	16
Student Phone	17
Graduation Program	17
Course Selection/Offerings	17
External Courses	18
Challenge Policy	18
Equivalency Policy	18
Distributed Learning Courses	18
Homework	19
Student Evaluation, Grading, and Exams	19
Passing/Repeating	19
Extra-Curricular Activities	20
Eligibility Policy	20
Devotions	20
Music	21
Physical Education	21
Honour/Merit Roll	21
Scholarships/Bursaries	22
School Supplies	22
Locks and Lockers	23
Damage Deposit	23
Pit Stop	23
Lunch Time Activities	23
School Assemblies and Chapels	24

Permission for In Town and Local Activities

BVCS Off-Campus Permission Form	25
---------------------------------	----

Welcome to Bulkley Valley Christian School

We hope that you had a relaxing summer and are excited and ready for another school year. A special welcome to those students who are new to the school. Our hope is that this school year will be a special one for all students as we seek to provide a Christ-centred education that allows students to be challenged in their faith and to reach towards excellence.

This parent/student handbook is meant to explain some of the day-to-day routines of the school. It is not intended to deal with every situation that may arise. Please come speak to us if something is unclear, if you have suggestions, or if you have any concerns. This school belongs first and foremost to God, but secondly to the entire BVCS community.

Have a fantastic year.

Chris Steenhof

Information for all Students and Parents

General Guidelines

Since the school bears the name of Jesus Christ, a high standard of conduct is expected of staff and students. Our public conduct must be consistent with our basic concept of life. We profess to love God above all and our neighbour as ourselves. That love must be reflected in our actions and attitudes toward each other and toward our work.

Students in a Christian school behave in a Christ-like manner, following Biblical principles as guidelines: “If we live by the Spirit, let us also walk by the Spirit.” The basic guideline is positive: love God with all your heart, mind, soul, and strength, and your neighbour as yourself.

- Be courteous to all students, teachers, and visitors to the school. Courtesy is Christian love in practical relations with people.
- Be respectful. This is the divine standard for all your relationships. Persons who have authority over you need to be respected and listened to.
- Be honest. Don't cheat or steal. Value honesty and integrity in your academic work. Take care of the school. We have a beautiful facility and an obligation to take care of it.

The school's board of governors has developed policies regarding problematic conduct which outline disciplinary consequences. A copy of the school's policies regarding disciplinary measures is available in the office.

Bullying

Bullying is a serious offence. At BVCS we try our best to make sure bullying does not happen. If a student's conduct is deemed to be of a bullying nature, the parents/guardians of the student(s) will immediately be notified and called in for a conference. An in-school or out-of-school suspension will be part of the consequences. A copy of the complete anti-bullying policy of BVCS is available at the office.

Behaviour—Expectations

Students are expected to positively reflect the school's values in their behaviour, both at school and at school-related functions. Behaviour

contrary to the school values or detrimental to the school may be cause for discipline.

Discipline—General Principles

The intent of discipline is not to punish or to exercise control, but to instruct. The school aims to instill in students a sense of responsible, joyful obedience, and service that enables them to serve God and humankind, as God intends it for them.

Students help their own education when they follow organizational expectations and procedures in the school. This means that being prepared for class, being on time, organizing materials, dressing appropriately for the activity, treating other people well, etc., are not just school rules. They are principles for success. Development of positive, cooperative work habits builds up a good work ethic and good character.

Students own the consequences of their own choices in this regard. When they make poor choices they need to take the natural consequences that follow and accept them as learning opportunities.

The discipline procedures for K-7 and 8-12 are explained in more detail in the respective sections of this handbook.

Attendance

Students must attend all their scheduled classes. If for any reason a student will be absent or late, the student's parent or guardian must contact the school prior to the absence either by means of a phone call or a note.

Any student arriving late or leaving early must report to the school office before going to class or leaving the school grounds. A student's absence is recorded as either excused or unexcused. An excused absence is one for a medical or compassionate reason; any other absences must be considered unexcused for Ministry funding purposes.

Testing and Placement of New Students at BVCS

Students entering the school at a grade level other than kindergarten may be tested to determine readiness for the grade level requested. If the child scores below the level required for the requested grade, the learner support coordinator and the principal will discuss with the parents which options might be most suitable for the child's needs and

progress. The final decision regarding grade placement lies with the administration.

Buses and Busing

Students using the District 54 busing system will be dropped off and picked up along Fulton Avenue. Students are required to walk along the designated pathway to and from the bus stop. Parents are required to fill in a bus form from the office at the beginning of every school year.

Parking Lot Rules

The staff and visitor parking area is located in front of the school building. The student parking area is located on the west side of the school, near Fulton Avenue. To avoid congestion and for student safety, the parking lot is not meant to be used as a pick-up and drop off area. Parents are asked to drop off and pick up their children on the sidewalk in front of the school or along Fulton Avenue. Students will then make their way into the building using the designated walkway.

Daily Bell Schedule for Grades K-12

8:45 – 9:45; 9:48 – 10:48; 10:48 – 11:01 (recess); 11:04 – 12:14; 12:14 – 12:54 (lunch); 12:57 – 1:57; 2:00 – 3:00.

Entrance to Building

Students of grades 8-12 may enter and leave the school building through the main foyer or the west entry door during school hours of 8:00 a.m. - 3:30 p.m. They may use the student foyer during recess and lunch breaks. Unless participating in a supervised activity or have permission from a teacher, all students should leave the school by 3:30 p.m.

Students of grades K – 7 will normally be outside before school and during breaks. They will enter and leave the building through the entrances by the sports field. Students may be asked to line up and wait for their teacher to let them in. When arriving late, students must use the main entrance and report to the office before going to class.

Rental Policy

Gym rental or the use of other school facilities is arranged through the rental person named in the School Telephone Directory.

School Photos

Individual and class photos are taken annually by the photography class.

Volunteer Drivers

Because of child safety restraint laws the school cannot use volunteer drivers for students, except for those in grades 5 - 12. Parents who volunteer to drive students on field trips must have a driver's abstract on file with the school. They must also have a minimum \$2,000,000 liability insurance. A driver's abstract can be picked up at the Access Centre.

School Closure

Should school closure be necessary due to inclement weather or an emergency, the message will be communicated by 7:00 a.m. through the BVCS App, Facebook, email, and/or the school website.

Hot Lunches

A hot lunch is available to the students several times during the course of the school year. These are offered at a reasonable price, and the profits, if any, are for a designated cause.

Dress Code

Neatness and modesty are expected in students' appearance. Our clothing functions as a means by which we give positive expression of our Christian lifestyle. The following are examples of what would be considered inappropriate dress: Clothing with inappropriate advertising or slogans; excessively baggy clothing, tattered edges, excessively short shorts, tank tops and spaghetti straps. Hats and coats are not normally worn in class. If a student comes to school wearing inappropriate clothing, he or she will be asked to change or may be sent home to change.

Administration of Medication to Students

The school is only able to administer prescribed and over the counter medication after the appropriate forms have been completed by the office.

Learner Support/Special Education Program

The school employs a Director of Educational Support Services (DESS). The DESS is assisted by a number of educational assistants and specialized educational assistants. Together they operate the school's learning assistance and special education programs.

The Educational Support Service (ESS) is for students who need assistance with their learning. Student needs are determined in cooperation with the teacher and the parents.

The ESS is for special needs students. The coordinator will develop an IEP (Individual Education Plan) for such a student in cooperation with the teacher(s) and the parents. This IEP will be reviewed on a regular basis.

Newsletters/Bulletins

BVCS publishes weekly email newsletters (high school and individual elementary classrooms) as well as The Grapevine. These newsletters are intended to keep everyone informed about on going activities and future events. All Grapevines can also be viewed on the school's website at www.bvcs.ca.

Library

The school library is a resource centre for students as well as a source of leisure reading material and Internet access. It contains a wide selection of books, periodicals and pamphlets, as well as a collection of audio books, video tapes, DVDs and music CDs.

A book search may be conducted at any computer using the Destiny web-based library data program. This program provides a full description, call number and availability status. It can also be done on-line at www.bvcs.ca

Most material, including periodicals, may be borrowed. The normal lending period is 2 weeks, but if the material is needed for a class project or paper, a longer borrowing time can be arranged through the librarian.

Material not returned by the due date is subject to a 10-cent fine per school day. Materials lost or damaged must be paid for, and until the charge is paid, the student will not be permitted further borrowing. Students with overdue books will also be prohibited from further borrowing until the books are returned and the overdue fines are paid. In

January and June, all library accounts must be settled before students may write exams.

Some material in the library is for reference use only, including all encyclopedias. Reference books are identified by the red dot on the spine label. These are to be used in the library only and are not to be removed.

Music CDs may also be borrowed; ask the librarian. Students may borrow videotapes with the course teacher's consent. Copying CDs for personal use is a violation of copyright laws.

After using library material, it should be returned to its proper place. Please do not remove material from the library without first checking it out at the Circulation Desk. School policy states that any student found to have books in his/her possession (including in his/her locker) which have not been properly signed out will be charged a penalty of \$3.00 per book.

No food or drinks allowed in the library at any time.

Report and Management of Child Abuse

The Christian School Society of Smithers and Telkwa follows government policy and protocol with respect to the reporting and management of child abuse. A copy of the entire school policy statement is available at the school office. The following is a summary.

This checklist outlines the steps to be taken for reporting and management of child abuse:

- a. If a school employee suspects a child is in need of protection s/he will consult with the principal and, where the alleged offender is anyone other than a parent or guardian, the parents or guardians of the child,
- b. The school does not investigate the matter,
- c. The complainant, school, or parents or guardians will immediately report the matter to the Ministry of Children and Family Development.
- d. Except as indicated above, the school will not contact the parents or guardians of the child or the alleged offender until after the social worker has completed the investigation of the matter.

- e. The school will cooperate with the authorities in any investigation of child abuse.
- f. Where the alleged offender is a school employee, the school will advise the Board of the circumstances. The Board shall determine an immediate and appropriate course of action.

It is expected that teachers, principals and other school personnel will provide all relevant information to the investigating social worker when reporting a matter. Aside from this, all information obtained by educators or other school personnel about child abuse and neglect cases is confidential.

Conflict Resolution Statement

Upon occasion, situations may arise when a parent may need to discuss concerns about the education of their children as to what is taught, how it is taught, why it is taught and what is happening in the classroom and at school.

- The first step in this process is meeting and discussing the situation with the teacher.
- If concerns are not resolved at this level, the second step is speaking to the principal. There may be times a parent wants to speak directly to the administration.
- The third step is either talking to the board or education committee chairperson, depending on the issue. The principal can help direct parents to the proper person to deal with the issue. A formal appeal can be made to the board for certain issues.

Matthew 18:15 provides a pattern for dealing with conflicts.

Parents are reminded and encouraged that issues or concerns should be dealt with as soon as the matter arises. In this way, concerns may be addressed and solutions found so that the well being of the entire school community may be maintained.

Information for Students Attending Grades 8 - 12

Attendance

Any absence not properly reported is treated as a skip. Missed work receives a zero, and the Skips Policy will apply. Following a student's absence, an appropriate amount of time to catch up will be allocated. It is the student's responsibility to determine what was missed and what must be done to make it up.

Leaving School Grounds

Students may not leave the school grounds during regular class time or at any time during the school day. In situations of special circumstances they must report to the office to obtain permission to leave.

Students in grades 10 - 12 have the privilege to leave the school grounds during break times. They must sign in and out to account for their whereabouts. This privilege may be revoked if a student's conduct or academic concerns necessitate it.

Special arrangements with the principal can be made for students in grades 11 & 12 to leave during a DL block.

Missing a class, school event, or a day without proper justification and notification is considered a skip. The school's Skip Policy prescribes the appropriate disciplinary consequences.

Acceptable Use of Electronic Devices

Acceptable use of iPods, cell phones, laptops, etc is spelled out in the Acceptable Use Policy that all students sign. A copy of the agreement will be kept in the student file. The complete Acceptable Use Policy is kept in the school office and may be found on the school website.

Substance Abuse Policy

Smoking or vaping, on or near school property, or substance abuse while at school or at a school-sponsored activity may result in a suspension. Cigarettes, vaping materials, etc. will be confiscated.

Discipline Procedures

Our goal is to reflect the values BVCS stands for. While at school or at school-related functions, students are expected to reflect the school's values in their behaviour. Behaviour detrimental to the school at other times may be cause for discipline. The details of the Discipline Policy are available at the office.

Discipline will generally follow these steps:

1. Verbal correction and/or routine appropriate consequences;
2. Conference with the teacher;
3. Punishment such as isolation, extra work, detention, and/or loss of privileges;
4. Parent/teacher conference either in person or by phone;
5. For a repeated offence or one that is a flagrant breach of the teacher's/school's authority:
 - 5.1. The student will be sent to the office. The teacher will record the offence on a discipline notice and the student will remain under office supervision until the matter has been resolved.
 - 5.2. This would include a conference with the parents, the student, and administration.
 - 5.3. An after-school detention may be part of the measures taken to resolve the situation.
6. In-school suspension.

Occasionally, for serious infractions, a student may be assigned an in-school suspension. He/she is disciplined through isolation from the regular class and noon hour atmosphere. During this time the student must keep up with all class assignments. The student's name will be referred to the Education Committee.
7. Out-of-school suspension

An out-of-school suspension may be given instead of an in-school suspension. This step is necessary for discipline where other measures have been unsuccessful. Missed assignments receive a zero; tests must be made up the first day back. A report on the suspension is made to the Education Committee and the Board.
8. Expulsion

This disciplinary step is a recommendation to the Board for the permanent expulsion of the student from school. The decision making process will involve an interview of the student by the school board. The step of expulsion is not taken lightly, but is a necessary option in cases of persistent and repeated offences that normal discipline procedures have been unable to correct.

Notes:

Smoking or vaping, on or near school property, substance abuse, or not accepting discipline while at school or at a school-sponsored activity may result in a suspension. Cigarettes etc. will be confiscated. A complete copy of the school's Substance Abuse Policy is available in the office.

Students are not permitted to bring or use weapons, as defined under the Criminal Code. Students who choose to do so are subject to an immediate suspension, and further disciplinary action will be taken. A complete copy of the school's Weapons Policy is available in the office.

Suspensions are automatic for

- Flagrant insolence;
- Direct and persistent disobedience;
- Bullying of other students.

Whether an in-school or out-of-school suspension is most appropriate will be decided by administration in conversation with the parents. A full report on each suspension is made to the Education Committee and the Board.

The School Day

Throughout the year, the school doors open at approximately 8:00 a.m. However, if students wish to come earlier to work in the library or computer lab, they must request permission from a teacher. The computer lab is available for use by students only when a supervisor is available.

Because there is only a short break between classes, students are encouraged to take along books for two classes before the morning break and again for both afternoon classes after lunch. Arriving late to class because of a locker visit between classes is not excused.

Unless participating in a teacher-supervised activity after school, students wishing to stay after school must check in with the teacher scheduled for after school supervision and must leave the school at the same time as, or before, that teacher. At no time may a student be at school without proper teacher supervision. Official supervision ends at 3:15 p.m. each day.

Transportation

Students who come to school with cars, bicycles, or motorcycles are encouraged to keep them locked while parked at school. The school cannot and does not accept responsibility for these vehicles while on the parking lot. Students should drive carefully in and out of the parking lot. Carelessness will result in loss of privilege. Students may not “hang out, in, or around” vehicles during the school day.

At no time may students drive themselves or others to or from school activities. Although ICBC rules allow for an N driver to take one unrelated passenger, the school does not. All drivers for school activities must be adults and must hold a valid driver's license of the appropriate class.

Food, Beverages, Candy

Food, beverages, and/or candy may not be consumed in the classroom, computer lab, or library.

Lost and Found

Lost and found items are placed in a box by the lobby. Calculators, watches and other jewelry are kept in the office and may be claimed there. Please note that unclaimed items (clothing, footwear, food containers, etc.) are regularly given away or thrown out. Unclaimed textbooks are returned to the school's regular stock; however, the student who "lost" the book (by not claiming it within a reasonable amount of time) will have to pay for its replacement.

Gymnasium Use

The gymnasium is available for student activities before morning classes begin and during some lunch times. The following rules are to be observed:

- a. Staff supervision is required during all use of the gym; consult with Mr. Van Driel;
- b. No food or drinks are to be brought into or consumed in the gym;
- c. Only non-scuffing shoes are to be worn in the gym;
- d. Equipment is to be returned to its proper place after use.

Observing these few rules will ensure continued enjoyment of gym privileges.

PE Attire

Special shorts and shirts are required for PE classes. These clothes are not to be worn in the classroom after PE is over. Students will also need indoor shoes with non-scuff soles for PE.

Photocopying

Students may use the school photocopier only with permission from a teacher. Parents and students should be aware that copyright law prohibits copying of printed material without prior clearance from the copyright holder, the only exception being a "portion" of the work for private study, research, criticism, review, or newspaper summary. Copying "substantial portions" of a printed work or article (such as an encyclopedia article) is a violation of copyright law if proper clearance has not been obtained first.

Academic Honesty

Academic honesty is highly valued. Students can expect to receive a zero on any test/exam/assignment in which they have not been honest. Parents will be informed of the infraction. A record of the event will be kept in the student file.

Computer Use

A student wishing to work in the computer lab or library during non-class time must get permission from a teacher. Internet access will only be given under direct supervision of a teacher or librarian.

Printer usage is monitored and students should be wise about what needs to be printed.

Student internet usage is also monitored. The principal is automatically notified by email when a student visits questionable sites. Students' use

of school computers indicates their agreement with the school Acceptable Use Policy (available in the office).

Student Phone

There is a phone near the office. Students must ask permission before using this phone.

Graduation Program

For high school graduation in British Columbia, a student must have earned a minimum of 80 credits of which at least 48 must be in Required Studies and at least 28 in Elective Studies. For a student to graduate from BVCS, they must also take Biblical Perspectives 10, 11 and 12 over and above the 80 required credits for a total of 92 credits.

Required Studies include English 10, 11 & 12 (12 credits); Social Studies 10 (4); A Social Studies 11 or 12 (4); Apprenticeship and Workplace 10 or Precalculus 10 (4); Apprenticeship and Workplace Math 11 or Precalculus Math 11 (4); Science 10 (4); a Science 11 or 12 (4); A Fine Arts or Applied Skills 10-12; Physical Education 10 (4); Career Life Connections (4) and Career Connections (4).

Elective Studies are all the 10, 11, & 12 courses that do not fall under the Required Studies Program. When choosing their electives, students must include at least 12 credits at the "Grade 12" level.

Graduation Program Assessments: Students are required to complete a literacy assessment at the Grade 10 and 12 level and a numeracy assessment at the Grade 10 level.

Course Selection/Offerings

Each spring students are asked to make their course selections for the following year from the list of choices presented to them. It is expected that students make their course selection based on the list of course offerings offered at BVCS. This list may vary from year to year as student interests and teacher expertise change. Of the courses offered, only those with sufficient student enrolment for the following year will be taught. Any additional courses are expected to be taken through BVCDL. Course changes must be made no later than September 15th (or February 15 during the second semester). Changes need both the parent's and the principal's approval.

At BVCS we offer a healthy variety of courses in the following areas: humanities, sciences, fine arts, applied skills, and physical education. Many students also choose to participate in a Work Experience during their Grade 11 or 12 year. Occasionally, we have students who enrol in different opportunities with Coast Mountain College or through locally developed opportunities.

Students who are unable to meet the requirements of the regular Graduation Program can enrol in a modified program. A modified program has learning outcomes, which are substantially different from the prescribed curriculum, and are specifically selected to meet the students' special needs. Rather than earning a Dogwood Diploma at the end of their Grade 12 year, they will receive a school completion certificate.

When selecting courses, students should consider their future plans and take courses that will enable them to continue on after high school in their chosen job or field of study. For further study, checking university or college websites for their specific requirements is very important. Making an appointment with the academic counsellor is also encouraged as students make plans for the future.

External Courses

It is possible for students to receive grade 10, 11 or 12 credits for courses such as Royal Conservatory of Music, activities such as 4-H, officiating, etc. See the principal for details.

Challenge Policy

Every student may "challenge" a grade 10, 11 or 12 course for credit by demonstrating that s/he has met the prescribed learning outcomes for the course. For more details, talk to the principal.

Equivalency Policy

Every student may apply for a grade 10, 11 or 12 equivalency review of credentials received elsewhere. For more details, talk to the principal.

Distributed Learning Courses

BVCS has a Distributed Learning Campus. Students in grades 10 – 12 who are taking DL courses at BVCS are expected to enrol in courses offered by the DL campus. If the DL campus is unable to provide a

course and a student needs it as part of their graduation program, DL courses from other institutions may be used.

Homework

Homework consists of specifically assigned work each day. It includes organizing notes; memory work; working regularly on long-term assignments and readings; and regular review work. Review should not be limited to the evening before an exam or scheduled test!

To do well in school a student in grade 8 - 10 must expect to spend an average of 5 hours per week, on homework; grade 11 or 12 student an average of 10 hours per week.

If a student is doing poorly in school and it is evident that s/he is not applying her/himself to doing consistent homework, the school and parents together may arrange to put the student on a contract that strictly prescribes and assesses homework completion.

Student Evaluation, Grading, and Exams

There are two grading periods for all four-credit courses and report cards are issued after each. Halfway into term one, midterms are issued to students taking linear courses.

Opportunities are always available to meet with the teachers but two special times will be arranged this year. After the first midterm is issued, all parents will have a chance to meet with their child's homeroom teacher and/or teachers of their choice. Parents will have a chance to meet with the teachers of their choice before the second report card is issued. Spring semester courses will also have a time for interviews in mid April. Check the calendar for dates.

Students in grades 10, 11 and 12 will write exams in January for semestered courses while in June all students in grades 8 through 12 will write some exams.

Only under rare circumstances may a student write a school exam early. The student needs to present a request to the principal, signed by the parents no later than two weeks before the exam date.

Passing/Repeating

The passing mark for each course taught is 50% (C-) whereas 60% (C) is the recommended minimum to continue to the next level in some academic courses.

Students in grades 8 - 9 will, as a rule, repeat the grade if they do not receive passing marks for three or more of these courses: English, Social Studies, Mathematics, Science, and Bible.

When it appears likely that a grade 10 – 12 student will not pass a particular course the school in consultation with the parents, the principal and the BVCDL campus will arrange for the student to retake the course by DL.

Extra-Curricular Activities

All students are required to pay an activity fee for every extra-curricular activity. This fee must be paid before they begin participating. Students are able to raise this fee by participating in the previous spring's litter-a-thon. A complete explanation is available from the office.

Participation in extra-curricular activities is a privilege and the following goals and eligibility policy apply to all student activities.

Eligibility Policy

Teachers will communicate with the administration about students involved in extra-curricular activities who have had serious academic or behavioural problems may be suspended from practices and games until the situation is rectified.

Students who are under suspension from an activity must be at school during the times the activity normally occurs to study or work on missed assignments. Supervision will be the responsibility of the office unless other arrangements have been made with a teacher or sponsor.

Please note that in all activities that require transportation, it is expected that students will travel with the group under the supervision of the staff member unless other arrangements are made with the coach or teacher.

Devotions

All classes have a ten-minute time during the third period when the teacher or a designated student leads a devotional activity, makes the school announcements of the day, takes records for special activities, etc. Twice a week, students in Grade 8-12 will get together for a communal worship time.

Music

BVCS offers a variety of music electives to students in grades 8 – 12. These electives include band and choir. Additional musical opportunities may be available depending on interest.

For band, students are expected to supply their own instruments, whether they are borrowed, owned or leased. Most leasing arrangements are made through local agencies (Horn Craft in Telkwa, Sight & Sound in Terrace, or other). Some leasing is also possible through the school (see the band director).

Band and choir members are expected to be at all performances. They must wear appropriate concert dress during performances. Grade 8 – 12 students are expected to practice regularly.

Physical Education

Physical Education is a compulsory course at the grade 8, 9 and 10 level. Students are expected to participate in all activities unless prevented by a disability or their physical health. In such cases, a signed note by a parent/guardian or doctor must be given to the P.E. teacher. Even though a student may be unable to take part in a particular scheduled activity, s/he is to report to P.E. class none-the-less.

All students require appropriate clothing for P.E. including T-shirt, shorts, and non-scuffing running shoes. Towels for use after showering are supplied by the school and are kept and washed at school. In grades 11 and 12 instruction in swimming, curling, bowling, golfing, and tennis is included. There may be additional fees. Students need to supply a tennis racquet for the tennis unit.

The P.E. mark shown on a student's Report Card is made up not only of the results on written tests, but includes a combination of ability, participation, attitude, and physical skill tests as well

Honour/Merit Roll

Students can earn both honour and merit roll status by their work and effort.

First Class Honours require an overall course average of 86% or higher;

Second Class Honours require an overall course average of 75%-85%;

Merit Roll for one term requires an average of 2.5 or less for effort, with no 4's or 5's permitted.

Both Honour & Merit Rolls are calculated and posted at the end of each year.

Scholarships/Bursaries

Students can apply for various local and provincial scholarships and bursaries and are encouraged to check the college or university they plan to attend for possible scholarship/bursary eligibility. Some scholarships are based on specific criteria and students do not need to apply.

School Supplies

Students must provide their own school supplies, including loose-leaf paper, pens, pencils, binders, etc. They must also supply their own materials for special projects or assignments such as construction paper, poster board, pencil crayons, felt markers, or whatever else is needed to complete the assignment.

Every student must have a NIV Study Bible.

A complete list of required school supplies will be published in the August Grapevine.

All students must have a way to transfer digital data from one computer to another. We recommend that each student owns a flash drive for this purpose.

The school makes an agenda (homework book) available to each student with in which to keep track of homework assignments.

In addition, a number of classes require specific supplies:

- all Math students require a geometry set;
- a scientific calculator will be required for Math 7 -10 and for Chemistry and Physics;
- a graphing calculator will be required for Pre-Calc Math 11, 12. The teacher will specify the model;
- every French language student must have a French/English dictionary;
- every Band student must supply their own instrument
- all Visual Art classes require possession of a sketchbook. The students must purchase these through the school.

Locks and Lockers

The school supplies each student with a locker as well as the combination lock to keep it locked. Lockers are subject to periodic inspection for tidiness, etc. At the end of the school year each student is responsible for removing all stickers, tape, etc. from his/her locker. Failure to do so will result in having a "locker cleaning charge" deducted from his/her damage deposit credit.

Damage Deposit

Each student must have a \$50.00 damage deposit held to his/her credit at school. This fee (or the balance required to bring it back up to \$50.00) must be paid on registration day.

At the end of each school year students are assessed for losses and damage to texts, lockers, etc. The total is deducted from their deposit credit and a statement showing the balance needed to bring the fee back up to \$50.00 (and indicating reasons for any deductions made) is issued. Upon graduation, or earlier if a student leaves the school before then, a refund is issued for the balance of the damage deposit held to his/her credit after any necessary deductions have been made. If the deductions total more than the \$50.00 held as credit, the student will be billed for the balance owing.

If a student breaks or damages school property, the student must pay for its replacement or repair. The Board or the school principal will supply the student with a cost statement showing the sum due. If the damage was caused by vandalism, the student may receive a suspension in addition to being required to make restitution.

Pit Stop

The Pit Stop is the school store. At regular times it will be open to students for purchases of healthy food items.

Lunch Time Activities

Throughout the year students and teachers together plan various noon hour recreational activities. Some of these include friendly competition in sports as well as a variety of one-time events. Students are encouraged to participate.

During most lunch times the school library is open for use and on most days the computer lab in the main building is also available for use by

students wishing to work on assignments—check with the computer lab supervisor. Note that at no time may food or beverages be brought into either the computer labs or library.

Grade 8 - 9 students may not leave the school property during the school day.

School Assemblies and Chapels

Assemblies and chapels will be held on a regular basis.

Permission for In Town and Local Activities

Dear parents/guardians of BVCS students:

At various times throughout the school year, teachers feel that they could enrich their curriculum with an out-of –the-classroom experience. Such activities would take place within the time parameters of the class, so that other teachers are not inconvenienced with student absences. In the past, some of these activities may have included a walk to the post office, a visit to a historical museum or art gallery, a local carpenter’s shop or a gourmet chef’s kitchen. Any of these local off-campus experiences requires parental/guardian permission. Instead of receiving a plethora of permission slips throughout the year, this one-time slip would allow your child to participate in these school day activities.

BVCS Off-Campus Permission Form

I/we the parents/guardians of _____ (student name), give the school permission to take our child off campus to participate in a local activity that would enrich his/her learning experience. We also understand that all BVCS policies remain in effect even when our child is away from the premises.

Parent/Guardian SignatureDate