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## Parent Quick Start Guide

## Download the **Bustrak** app!



### **Bustrak**

School Bus Tracking App

★★★★★ 5.0

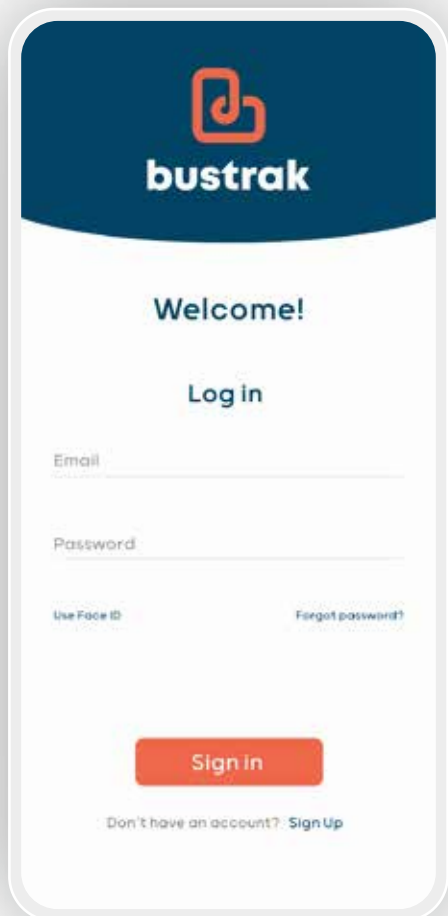
Get

1.

Once you've downloaded the Bustrak app, tap the app icon on your home screen to open it. Since it's the first time that you're using the app, tap **Sign Up** at the bottom of the screen below the **Sign In** button.

2.

Enter **the** email address.



3.

Create a password for your account (must be at least 6 characters). This password will be used every time you sign in. If you ever forget your password, simply tap "Forgot Password?" under the password section.

4.

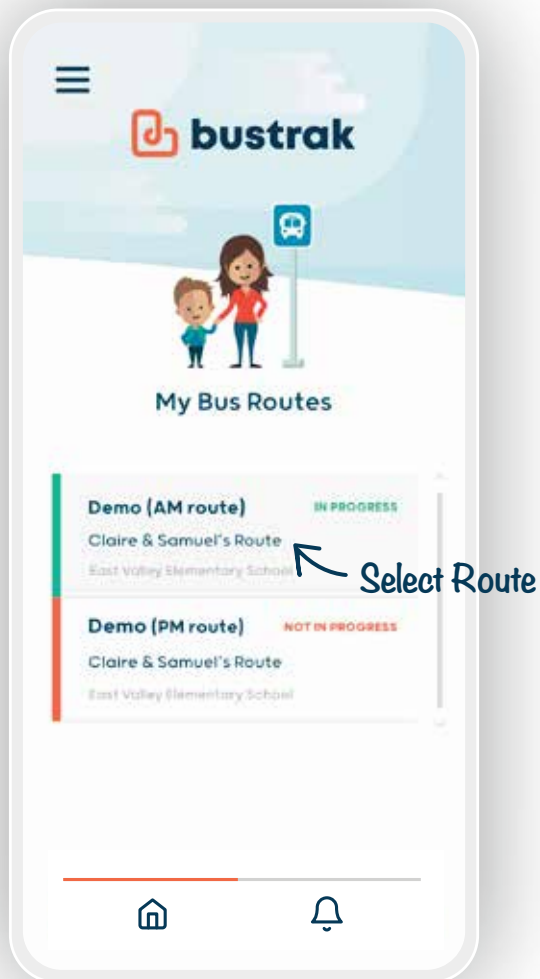
You will need to verify your account setup via email. Go to your email inbox, open the email from Bustrak (if you don't see it, check your junk/spam folder) Click the link in the email to verify your account.

5.

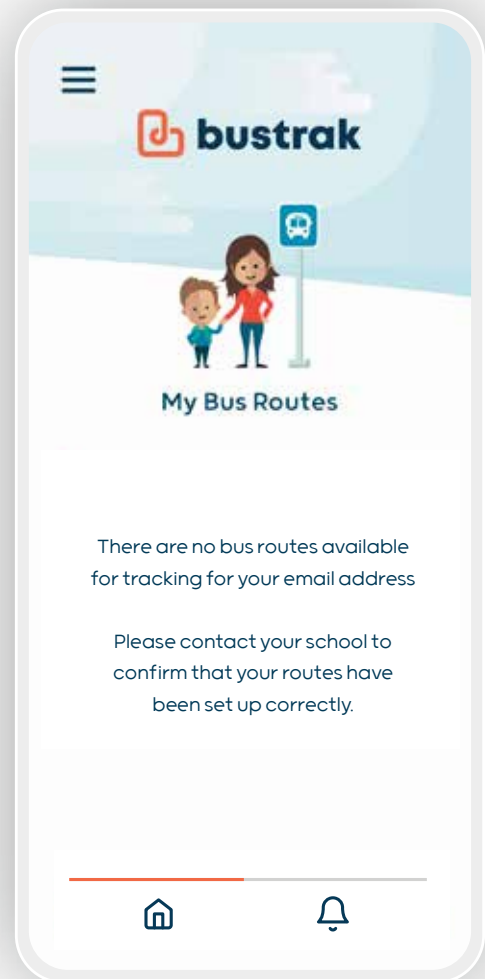
Tap **Sign in!**

# Welcome to Bustrak!

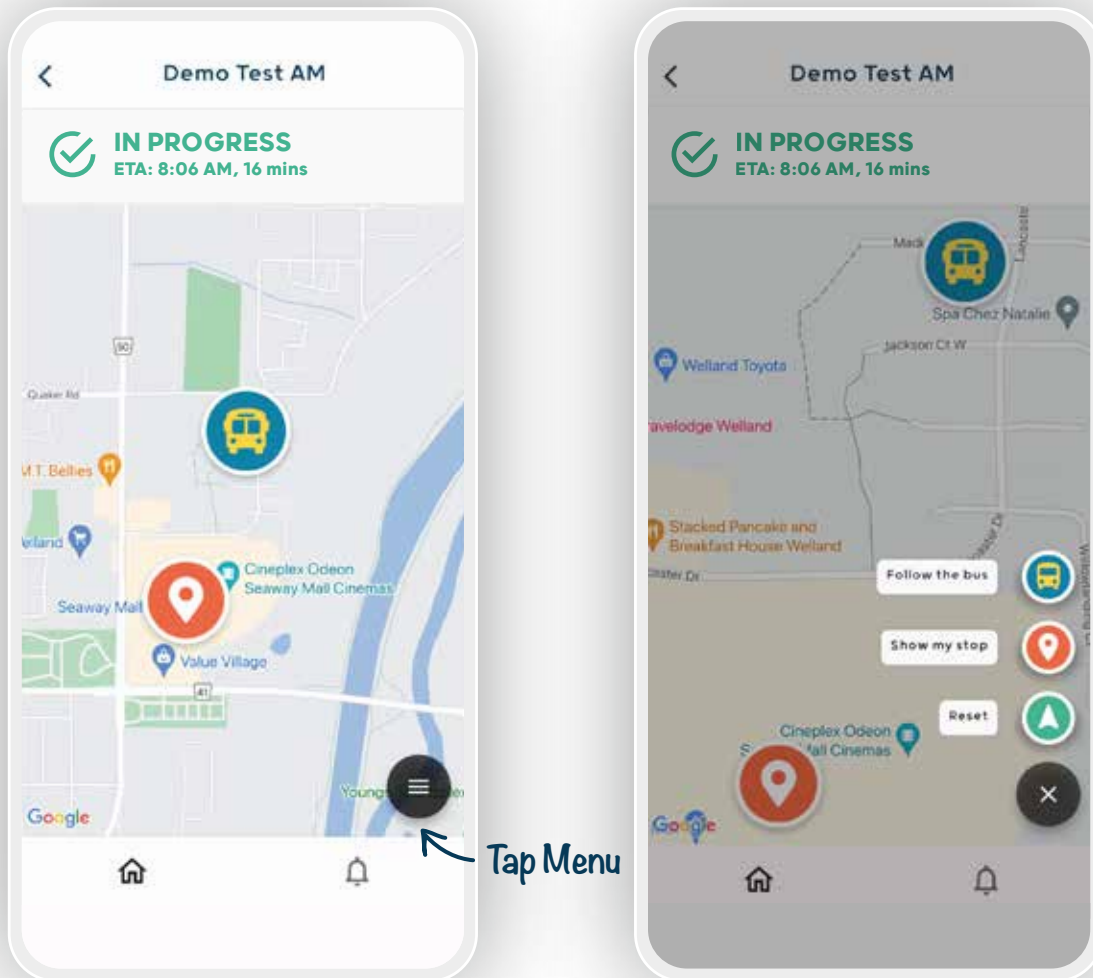
6. On the Bustrak home screen you will see a list of the route(s) assigned to you. If any routes are missing, contact your administrator to have them assign the missing routes to your account.
7. Tap on the route that you want to view. If the route is active, you will see the bus route in progress. At the top of the screen there is an ETA as well as an estimate of how many minutes away the bus is from your stop.



OR



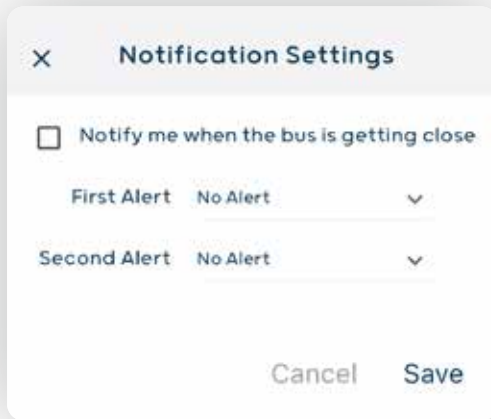
## Follow the Bus!





8.

You can pinch to zoom anywhere on the map. The default view will show both the bus as well as your stop on the map. The menu icon at the bottom right side of the screen will let you choose to follow the bus, show your stop, or reset to the default view.

## Additional Features!



9. You can choose to receive notifications when the bus is “x” minutes away. Tap the **bell icon**  at the bottom of the screen and select “Notify me when the bus is getting close”. Then set one or two notifications for when the bus is the desired number of minutes away from your stop and tap **Save**.
10. You can manage your routes by tapping on the **menu icon**  in the top left corner of your home screen, and then tapping **Manage Routes**.
11. Tap on the route that you want to make changes to. If you add a nickname, this will replace the route name for this route on your home screen. You can also add, edit, and delete children from the selected route.

## All Set!

If you need further assistance or would like to provide feedback on the **Bustrak App**, please email us at [support@bustrakapp.com](mailto:support@bustrakapp.com).